固定资产移交说明

以下清单中固定资产由原领用人 老师，移交至 老师，特此说明。

移交资产清单如下：

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| **序号** | **资产编号** | **名称** | **型号** | **厂商** | **单价** | **现存放地名称** | **原领用人签字确认** | **现领用人签字确认** |
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年 月 日